

## STILLWATER COUNTY COMMISSIONERS MINUTES

**Notice:** These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder (MCA 7-4-2611(2)(b)).

### REGULAR MEETING FEBRUARY 16, 2016

**Present:** Commissioners Dennis Shupak, Chair; Gerald W. Dell and Maureen Davey, Members; and Lori Dobitz, Administrative Assistant. Others Present: Monica Plecker, Contract Planner, CTA; Tom Kelly, NorthStar Land Services; Rick Hanners, Stillwater County News.

**Claims:** Commissioner Dell **MOVED** to approve Claim Checks No. 94493 through No. 94601 in the amount of \$234,040.02 for the first run of February 2016. Commissioner Davey **SECONDED**. Motion passed unanimously.

**Special Issues** Stillwater River Road Rockslide: On February 11, 2016, the Commissioners received a proposal from Shannon & Wilson, reported Commissioner Dell. A meeting with the Rock Slide Team will be scheduled to discuss the proposal submitted.

#### **Regular Business**

##### 1. Planning

a. Hillbrook Estates Major Subdivision, Phase 2, Preliminary Plat, a six (6) lot subdivision located East of Park City, near the northeast corner of the intersection Old Mill Road and Cemetery Road in the S1/2 SW 1/4 of Section 29, T2S, R23E, MPM, Myron and Nancy Gross, Developers; and Brown & Associates, Developer Representative. Monica Plecker presented the subdivision and said the Planning Board held a public hearing on February 3, 2015, and voted to conditionally approve the Hillbrook Estates Major Subdivision Phase 2 with seven (7) conditions. She reported that all required improvements that were listed in the Subdivision Improvements Agreement (SIA) for Phase 2, have been completed. Plecker said Phase 2 is part of a 6 Phase, 32 lot subdivision that was conditionally approved on May 14, 2013.

Commissioner Davey **MOVED** to conditionally approve the Hillbrook Estates Major Subdivision with the conditions recommended by the Planning Board and Planning Staff. Commissioner Dell **SECONDED**. Motion passed unanimously.

b. Wagon Wheel Ranch Subdivision 2 Preliminary Plat, a proposed one (1) lot subdivision located at the intersection of Joe Hill Creek Road and Hwy 78 in Sections 5-8, T3S, R20E, MPM, Kent Williams, Developer; and Developer Representative Tom Kelly, NorthStar Land Services. Monica Plecker presented the proposed 1-lot subdivision stating it is nothing more than a

retracement. She said the Planning Board reviewed the subdivision at their meeting held on February 3, 2016 and recommended eight (8) conditions of approval. Access, water rights, well location, and boundary relocations were discussed at length.

Commissioner Dell said having reviewed and considered the application materials, and project, he **MOVED** to approve the preliminary plat of the Wagon Wheel Ranch Subdivision 2 with the findings and conditions included in the project Memorandum. Commissioner Davey **SECONDED**. Motion passed unanimously.

2. Road and Bridge - Petition to Abandon - Commissioner Davey reported that she and Heidi Stadel, Appointed Viewers, along with Mark Schreiner, Staff Consultant, viewed and submitted a Investigators Report on Theisen Road (County Road 198Y). The subject road is located East of Molt and is on the mutual boarder of Stillwater and Yellowstone County. The report ended stating there is no impact to the County on the road abandonment of one-mile.

3 Sheriff - LEPC Board Appointments - 3 year terms 2016-2018. Commissioner Davey **MOVED** to approve the LEPC List (23 persons) submitted by Sheriff Brophy to be appointed to the membership for three-year terms, and additionally appoint Lee Schmelzer, Extension Agent to the membership. Commissioner Dell **SECONDED**. Motion passed unanimously.

#### **Consent Agenda**

1. Commissioners - Beartooth RC&D MOU - annual renewal to assist in Economic Development efforts in the Region
2. Road - Request to apply for an INTERCAP Loan for the purchase of up to 2 snow plows.

#### **File Items:**

1. Reports submitted by the following:
  - a. Justice Court - fees collected for the month ending January 31, 2016, totaled \$14,848.25.
  - b. Clerk & Recorder - fees collected for the month ending January 31, 2016, totaled \$6,093.72.
  - c. Finance - Olness and Associates Annual Audit Report
2. Board of Investments - INTERCAP Loan #2065 Promissary Note (\$125,000 County Attorney Office)
3. Custer Gallatin National Forest - Notice of Community Public Meetings
4. Clerk & Recorder/Election Administrator - Fire District Trustee Election Status

Commissioner Dell **MOVED** to approve the Consent Agenda and place the File Items to file. Commissioner Davey **SECONDED**. Motion passed unanimously.

**Public Comments:** None heard

**Meeting Adjourned:** Hearing no further business, Commissioner Shupak adjourned the meeting at 9:31 AM.